**Learning Journal 1**

**Student Name:** Muskan Gupta

**Course:** SOEN 6841 Software Project Management

**Journal URL:** [Insert Publicly-accessible Cloud Service URL]

**Dates Rage of activities:** 09/09/2024 – 09/15/2024

**Date of the journal:** 09/15/2024

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| **Key Concepts Learned:** | **Application in Real Projects:** | **Peer Interactions:** | **Challenges Faced:** | **Personal development activities:** | **Goals for the Next Week:** |
| **Project Definition**: Understanding the scope and objectives of a project, including deliverables and activities. | Applied by defining clear scopes and deliverables for a personal project, setting goals and selecting metrics and tools. | Discussed project scopes with peers, gaining insights on different approaches and metrics. | Difficulty in selecting appropriate metrics and tools; requires further practice and guidance. | Reviewed relevant textbook chapters and online resources on project management tools and metrics. | Finish exercises related to project definition and apply insights to ongoing projects. |
| **Project Charter**: Includes objectives, scope, roles, and responsibilities. Helps in setting a clear project framework. | Used to create a formal framework for projects, detailing roles and responsibilities to guide project execution. | Engaged in discussions within the project group about the components and importance of project charters. | Challenges in ensuring clarity and including all elements; required revisions. | Studied examples of project charters from online sources and analyzed their structure. | Complete exercises related to project charters and applied insights to an existing personal project. |
| **Project Phases:** Includes initiation, planning, monitoring & control, and closure. Each phase involves specific sub-processes. | There are different models for projects each having specific phases that are adhered to for smooth project execution. | Discussed with project group strategies for dividing the project into phases. | Struggled with applying theoretical phases to practical scenarios; needed further adjustment. | Reviewed articles on project phases and their application in different industries. | Study methodologies for managing each phase. |
| **Project Initiation:** The phase where a project is formally started, including defining objectives, scope, and stakeholders. | Defined at the beginning of a project to define goals, objectives and roles. | Participated in project group discussions on best practices for initiating projects and defining key elements. | Difficulty in defining crisp project scope before starting the project. | Studied project initiation examples from textbooks and online sources to understand best practices. | Working with the project team to identify clear objectives and further steps. |